

# APPLICATION FOR EXHIBIT SPACE

## PBS SHOW DATES: FEB 3-5, 2017



RATE INFORMATION			
Type of Exhibitor	Bulk (Exhibit Hall)	Standard Booth	Corner Booth
RIMTA Member	\$5.40 sq. ft.	\$750	\$900
Non-Member Marine	\$6.30 sq. ft.	\$900	\$1050
Non - Marine	7.80 sq. ft.	\$1200	\$1500

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Title: \_\_\_\_\_

Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Website: \_\_\_\_\_

\* Please contact Brian Dursi at 401-396-9619 or [brian@rimta.org](mailto:brian@rimta.org) to join RIMTA or check on your membership status.

### TO BE COMPLETED BY EXHIBITOR

**Bulk Space:** Total Sq Ft: \_\_\_\_\_ Rate: \$ \_\_\_\_\_ Sub Total Bulk: \$ \_\_\_\_\_

**Corner Booth:** No. of Booths: \_\_\_\_\_ Rate: \$ \_\_\_\_\_ Sub Total Booths: \$ \_\_\_\_\_

**Standard Booth:** No. of Booths: \_\_\_\_\_ Rate: \$ \_\_\_\_\_ Sub Total Booths: \$ \_\_\_\_\_

**\*\*\*Booth & Bulk Space: Price includes Pipe & Drape and Carpet!\*\*\***

**TOTAL SPACE COST \$ \_\_\_\_\_**

**LIST PRODUCTS YOU WILL DISPLAY:** \_\_\_\_\_

### PAYMENT TERMS, INSURANCE & SPACE ALLOCATION

#### SEND APPLICATION WITH PAYMENT TO:

**RIMTA**  
99 Poppasquash Road  
Bristol, RI 02809  
OR FAX TO: (401) 396-9296

**Make Checks payable to: RIMTA**

**Payment by Credit Card: Check Box**

MC     VISA     DISCOVER

Card #: \_\_\_\_\_

Exp. Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Security Code: \_\_\_\_\_

Please check box to charge all space payments per payment schedule to the credit card # above.

**INSURANCE:** Exhibitors are required to carry \$1,000,000 minimum of General Liability insurance. See Insurance Requirements document for more information.

#### APPLICATION DEADLINES

	Amount	Received
25% Due with Show Contract	\$ _____	____/____
25% Due on Oct. 31, 2016	\$ _____	____/____
50% Due on Dec. 1, 2016	\$ _____	____/____
<b>TOTAL</b>	\$ _____	

Check box if you intend to retail "over the counter" at the Providence Boat Show. RI Sales Tax Permit #: \_\_\_\_\_

#### SPACE ALLOCATION GUIDELINES

Space will be allocated first to prior year exhibitors that have submitted contracts and paid the 25% deposit by July 31, 2016. Space will be allocated based on when the contract and payments are received, with preference given to prior year exhibitors and RIMTA members. RIMTA reserves the right to allocate space in such a way to benefit the logistics and appearance of the show.

Name of Authorized Officer: \_\_\_\_\_ Signature of Authorized Officer\*: \_\_\_\_\_

\*Signature certifies that you have read and accepted the terms printed on both sides of this contract.

### DO NOT WRITE BELOW – TO BE COMPLETED BY RIMTA SHOW OFFICE

Date Application Received: \_\_\_\_/\_\_\_\_/\_\_\_\_ Exhibit Space Assigned: \_\_\_\_\_ Accepted by RIMTA: \_\_\_\_\_

For space questions, please contact Tricia at (401) 396-9619 or [tricia@rimta.org](mailto:tricia@rimta.org)

# PROVIDENCE BOAT SHOW · CONTRACT & PROVISIONS

The Providence Boat Show is a program of the Rhode Island Marine Trades Association ("RIMTA"). The exhibitor named on the front of this Application (the "Exhibitor"), agrees that upon acceptance of the within Application by RIMTA, the Application shall become a binding agreement (the "Contract") between RIMTA and Exhibitor on the terms and provisions contained on the front and this side of the Application.

**SPACE:** Exhibitor shall not allow occupancy, by anyone not a party to this Contract, of any part of Exhibitor's assigned space (the "exhibit space"), without RIMTA's written consent. Only the signs of those whose names appear upon the front of this Application may be placed in the exhibit space, upon the printed list of exhibitors, or in the Boat Show Program. If the building in which the exhibit space is located (the "premises") shall be destroyed by fire or the elements, or by other causes, or in case any other circumstance shall make it impossible for RIMTA to permit the exhibit space to be occupied by Exhibitor for the uses contemplated in this Contract, then and thereupon this Contract shall terminate and Exhibitor shall and does hereby waive any claim for damages or compensation.

**TIMELY PAYMENTS:** Contracted space payments must be received by RIMTA no later than ten days after specified due dates. If payments are not so received, this Contract is null and void. Please make checks payable to the Rhode Island Marine Trades Association. However, once this Application is accepted by RIMTA, should Exhibitor wish to cancel this Contract or reduce the total amount of space (or spaces) reserved, Exhibitor shall provide RIMTA written notice of the space reduction or cancellation. A credit of funds will be issued according to the following formula:

75% credit – receipt of notice 91 days or more prior to the Boat Show's opening day

50% credit – receipt of notice between 90 days and 61 days prior to the Boat Show's opening day

No other refund of previous contract payments will be paid.

**CARE, CUSTODY AND CONTROL OF PROPERTY:** All property of any kind and description of Exhibitor placed in the premises shall remain in the care, custody and control of Exhibitor and neither RIMTA nor the Rhode Island Convention Center Authority (the "Authority") shall assume or be considered to have assumed care, custody or control of any property of Exhibitor

**LIABILITY INSURANCE:** All Exhibitors shall, at their own expense, provide public liability insurance coverage for their own operations and it shall be their responsibility to show evidence of bodily injury and property damage coverage in the amount of \$1,000,000 combined single limit. RIMTA shall be listed as an additional insured on such policies on a primary, non-contributing basis. Exhibitors will not be allowed to set-up without a Certificate of Insurance being on file showing RIMTA as "Additional Insured". Exhibitors who desire insurance on the property in their exhibit must also place such insurance at their own expense. RIMTA and Authority are hereby expressly relieved and discharged from any and all liability for any loss, injury or damage to persons or property that may be sustained by reason of occupancy of the premises or any part thereof. Exhibitor agrees to conduct its activities upon the premises so as not to endanger any person lawfully thereon and to indemnify and save harmless RIMTA and the Authority against any and all claims or loss, injury or damage to persons or property arising out of the activities conducted by Exhibitor or its agents. Certificates of Insurance shall be mailed to RIMTA, faxed to (401) 396-9296, or emailed to [showoffice@rimta.org](mailto:showoffice@rimta.org).

**EXHIBIT REMOVAL:** All exhibits must be removed from the premises by 12 Noon Monday, February 6, 2017. In the event that Exhibitor's exhibits are not removed from the premises by this deadline, RIMTA and Authority are authorized to remove, at the expense of the Exhibitor, any property, of any kind or description, left remaining on the premises by the Exhibitor, and RIMTA and Authority shall not be liable to Exhibitor for any damages or loss to such property which may be sustained either by reason of such removal or the place to which the property shall be removed, and they are hereby expressly released by Exhibitor from any and all claims for damages of whatever kind or nature on account of the foregoing. Upon five (5) days written notice to Exhibitor at its usual address, RIMTA and Authority may dispose of the property by selling or destroying same, and the proceeds of the sale shall be retained to reimburse RIMTA and Authority for expenses and other damages sustained.

**BREACH:** In the event of default or breach of this Contract by Exhibitor, Exhibitor agrees to indemnify RIMTA from all losses occasioned by such default or breach, including court costs and reasonable attorneys' fees.

**TAX:** In the event that this Contract is subject to any Federal, State or Municipal sales or other tax now or hereinafter to be enacted, the amount of such tax shall be added to the price above agreed.

**RULES AND REGULATIONS:** RIMTA shall have full power to make such rules and regulations for the Boat Show as it may deem proper. It may amend or add to same at any time, and RIMTA shall have full power in the matter of the interpretation and enforcement of all such rules and regulations. Exhibitor agrees to abide by each and every rule and regulation below, and to any amendments or additions thereto.

## RULES AND REGULATIONS - PROVIDENCE BOAT SHOW

**CHARACTER OF EXHIBITS:** RIMTA will decline and prohibit the installation of any exhibit not approved by it. RIMTA has the final say on character and style of each exhibit. All business and display materials must take place and be kept within the physical exhibit space assigned to that exhibit. Booth exhibits are limited to an 8 ft. backdrop and 3 ft. side curtains, erected so as not to obstruct the view of neighboring exhibitors and all exhibits must be properly secured. Carnival tactics, soliciting outside of the Exhibitor's contracted display area, the use of public address systems, or other similar activities by Exhibitor shall not be allowed.

**STAGING:** When required for boarding boats, safe staging (boarding ramps, ladders, rails, stairs, etc.) is the Exhibitor's sole responsibility (hand rails are required on one side for two steps, and on both sides for three steps and more).

**RECEIPT OF ITEMS:** Items should be plainly marked and charges prepaid. The receiving office will be open from 8:00 am Monday, January 30, 2017 and all exhibits must be ready for the opening of the Boat Show at 12:00 pm Friday, February 3, 2017.

**CARE OF EXHIBITS:** Aisles will be cleaned and swept, but exhibitors must, at their own expense, keep their exhibit spaces cleaned and their exhibits dusted and in good order. Exhibits must remain intact on closing day, Sunday, February 5, 2017 until 3:00 PM. No items can be removed before that time. Exhibitors are requested at all times to cooperate with RIMTA by maintaining their exhibits in perfect condition with respect to material and personnel throughout the Boat Show. Exhibitor must have an attendant in charge of the exhibit space during hours the Boat Show is open.

**COMPLIANCE WITH LAWS:** Exhibitors must comply with all local laws, rules, regulations and ordinances in force.

**SALES TAX AND APPLICABLE FEES:** RI Sales Tax Law requires every exhibitor making sales at retail to obtain a Retail Sales Permit. Exhibitor must send a copy of its permit to RIMTA by October 31, 2016 and display it at the Boat Show. Out of State exhibitors shall file a state report with RIMTA and or the Division of Taxation and pay 7% of gross sales to the State prior to departure from the Boat Show site. Contact the RIMTA office for Permit Application form. (Phone: 401-396-9619). Exhibitors shall comply with all state laws.

**ACTS OF GOD:** RIMTA shall have no liability whatsoever for any economic damages, or for actual damages, of any nature, to any person, matter or thing resulting from snow, ice, wind, or water or other acts of God, or imminent threat thereof, nor from fire, strikes, or lockouts.

**ANIMALS:** Are not allowed in the premise at any time - before, during or after Boat Show hours - other than service animals.

**DECORATIONS, SIGNS, ETC.:** The price in this Contract includes standard background and side railings and sign furnished by RIMTA for booth displays only. Special booths or displays will be permitted providing they comply with all general rules of the Boat Show. Therefore, it is desirable to submit plans for such special work to RIMTA for approval before order is placed with contractor. Exhibitors should not injure or deface the premises and shall not be permitted to use tape on, or drive any nails, hooks, tacks or screws in any part of the premises nor make or allow any alteration of any kind. No drapes higher than 3 feet are allowed within 6 feet of aisles. All bunting, draperies or other fabrics must be fireproofed before entering into the decoration of any exhibit. Paper decorations, cut evergreens or branches are not permitted.

**ELECTRICITY, WATER:** Exhibitors will arrange with the RI Convention Center for any wiring to their exhibit, and if available water service, to be done at Exhibitor's expense.

**FUEL TANKS AND BATTERIES:** All boats to be displayed must have fuel tanks empty and batteries disconnected prior to moving into the Boat Show. Further, fuel vents and fill pipes must be sealed.

**STORAGE SPACE:** Room will be provided for the storage of all goods, packing cases, etc.

**EXHIBITOR CREDENTIALS:** Exhibitor and dealer credentials must be completed online through the "Exhibitor Portal" three weeks prior to the Boat Show's opening. In no case will such credentials be issued until Exhibitor has fully complied with all conditions set forth herein. RIMTA reserves the right to limit the number of such credentials. RIMTA also reserves the right to not issue or to revoke credentials to any person(s), or to remove exhibits which presence RIMTA deems to be not in the best interest of the Boat Show, the public, or other exhibitors. In such event, exhibitors waive all claims for loss or damage of any nature which they might have as a result of the decision not to issue or to revoke credentials, or to remove exhibits.

This Contract contains the entire agreement between Exhibitor and RIMTA, and all statements or oral representations of any nature made by the employees or representatives of RIMTA are superseded by the terms set forth within.